

Exhibitor Practicals

17 & 18 October 2018
Antwerp (Belgium)



**JUICE
SUMMIT** 2018
powered by AIJN, IFU, SGF

Hilton Antwerp Hotel

GROENPLAATS 32, 2000 ANTWERP - BELGIUM



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Agenda

**Please check the Summit website regularly
as this information will be updated
once the program is confirmed.**

The Summit Expo will be opened for participants
from Wednesday 17 October, 09:00
until Thursday 18 October, 18:00.



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Sponsorship Packages

	PLATINUM	GOLD	SILVER
PRICE (in Euro) Excl. VAT	20.000	12.000	8.000
Online benefits			
Logo on the event website (in rotation with other sponsors)	✓	✓	✓
Logo with link to your website on sponsors page of event website	✓	✓	✓
Conference benefits			
Logo on the Mobile Application	✓	✓	✓
Opportunity to include collateral items in the conference bag	3	2	1
Logo printed on conference bag	✓	N/A	N/A
Permanent booth in Expo Area (see further for specifications)	✓	✓	✓
Summit Full Juice package (free tickets) without hotel accommodation <i>(1 package includes 2 days conference, gala dinner and networking evening)</i>	6	4	2



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Booths

Platinum



- Wooden floor surface: 3x4m
- Personalized back wall: 2m50 high, 3m wide, 3 travel lights
- Tabletop with locker: 3m
- 4 high chairs
- Power supply: 16A, 220V + 2 junction boxes (2x3 sockets)
- 8 white wooden crates to display products

Gold



- Wooden floor surface: 2x3m
- Personalized back wall: 2m50 high, 2m wide, 2 travel lights
- Tabletop with locker: 2m
- 2 high chairs
- Power supply: 16A, 220V + junction box (3 sockets)
- 8 white wooden crates to display products

Silver



- Wooden floor surface: 2x2m
- Personalized back wall: 2m50 high, 1m wide, 1 travel light
- 1 expo pod: 60x60cm
- 2 high chairs
- Power supply: 16A, 220V + junction box (3 sockets)
- 8 white wooden crates to display products



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Booths

SILVER BOOTH



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GOLD BOOTH



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Booths

PLATINUM BOOTH



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Build-up

Tuesday 16 October 2018 from 15:00 till 19:00.

Please note that the expo opens on Wednesday 17 October at 09:00 and so all materials should be installed.

Access for the deliveries:

Tuesday 16 October between 09:00 and 20:00, the conference room can be entered.
for deliveries through the **service elevator**. Go to -1 where you can take a second elevator to 'Belle Epoque room' on the 3rd floor.

The entrance to the service elevator can be found at the '**Eiermarkt**' on the left side from the 'Grand Bazar' shopping centre.

Measurement of the elevator:

Width door : 1.30m

Width inside : 1.77m

Depth : 2.00m

Height : 2.05m

Max. weight : 1600KG

Please contact your DDMC contact person on their mobile phones upon arrival.



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Points of Attention

- Please note that there is no free parking.
- Please drive your car/van to the service entrance at the Eiermarkt to unload materials.
- Person responsible for logistics (DDMC) will be at your service for assistance during the build-up.
- Once unloaded, kindly move your car immediately from the loading dock.
- Please note that during the build-up you will not need a badge.
- Please DO NOT leave any valuable items at your booth, such as laptops, mobile devices, handbags etc. ...
- The organizers are declining any responsibility in case of thefts of any valuable devices that you might have left at the booth.



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Build-down

Thursday 18 October 2018 | 18:00 – 22:00

We kindly ask all exhibitors to remove computers, products, posters, documentation etc. immediately after the event.

Please do not dismantle your booth before the end of the event.

Please note that dismantling needs to be finished at the given hour.

Points of Attention

- The same procedure applies as during the build-up: to load your material after the event, please use the service entrance at the Eiermarkt.
- Please group your material, get your car, load in and move your car without any delay.
- The person responsible for logistics (DDMC) will be at your service for assistance during the build-down.
- If you need any assistance with shipping items back, please inform the organization in advance.



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Deliveries

For the conference bag

Deliveries are possible throughout the workdays (from 10:00-16:00)
From Monday 3 September till Friday 5 October.

Items received after the 5th of October, can not be guaranteed to be included in the conference bags.

Please make sure to send 500 pieces of all the items so we will have enough to include them in all the conference bags.

Please inform us in advance about the items that will be delivered.

Shipping Guidelines

Please make sure to label all the boxes you deliver for the conference bags as followed:

Company Name

Juice Summit 2018 – Conference bags

Your Name + Phone Number

Address:

E-demonstrations

T.a.v **Pieter Van den Broeck**

Dynamicalaan 14

2610 Wilrijk - Belgium

***Please note** that the organization is not responsible for any damaged or lost goods upon arrival at the event.*



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Deliveries

For your booth

Deliveries are possible throughout the workdays (from 10:00 - 16:00)
From Monday 3 September till Friday 5 October.

Please inform us in advance about the items that will be delivered for your booth.

Shipping Guidelines

Please make sure to label all the boxes you deliver for your booth as followed :

Company Name

Juice Summit 2018 – Expo

Your Name + Phone Number

Address:

E-demonstrations

T.a.v **Pieter Van den Broeck**

Dynamicalaan 14

2610 Wilrijk - Belgium

***Please note** that the organization is not responsible for any damaged or lost goods upon arrival at the event.*

The exhibitor is responsible for organizing the shipment of the remaining goods after the event. If you need any help with this, please inform the organization before Friday 5 October 2018.



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Booth Extras

Available upon request

- Plasma screen on foot (40", 50")
- Laptop
- Display shelves
- Hostesses
- High tables
- High chairs
- ...



Please note that in case you require any extras, your order has to be placed before Friday 20 September 2018.

The extras will only be delivered if we receive the payment by Friday 12 September 2018.

Please send an e-mail with your request to Mathias Gillain at mathias@juicesummit.org



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Booth Regulations

- Maximum height: 2m50.
- Entertainment and catering on your booth will only be permitted upon request.
- Please make sure all the ordered supplements are paid prior to the due date.
- Please insure the goods on your booth against all damages and theft. If needed we can handle this upon request.
- Exhibitors are not allowed to place any material, supplies, brochures or equipment in the aisles or outside the dedicated and booked booth surface.



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Points of Attention

- The organizers assume no responsibility for damage, loss or theft of any nature, nor will they assume any liability for personal injury in connection with the showing or viewing of exhibits.
- Please DO NOT leave valuables at your booth, such as laptops, mobile devices etc. without supervision. Please make sure there is nothing left at your booth that could be taken away or that could be damaged.
- For security reasons we ask you to make sure all the goods at your booth are sufficiently insured.
- Exhibitors are bound by the General Conditions and the Security Regulations of “The Hilton Antwerp Hotel”.



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Contact Information

Please do not hesitate to contact us regarding:

- Logistical requests and exhibitor information
- Deliveries
- Questions at the event

Contact Person

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